



December 07, 2018

Sr. Manoel Neto
Executive Director
Transparencia Brasil
Rua Virgílio de Carvalho Pinto, 445, sala 33, 3o andar, sala 33
São Paulo, Brazil, 05415030

Dear Sr. Neto,

I am pleased to inform you that the Board of Directors of the Tinker Foundation has approved a 36 – month grant in the amount of \$297,000 to Transparencia Brasil in support of the project “Tá de Pé Educação” as described in the proposal received September 15, 2018. The payments and report schedules are as follows:

Payment Schedule

Scheduled Date (on or around)	Amount Due	Status
December 17, 2018	\$141,000	Wired
December 16, 2019	\$112,500	Contingent
December 14, 2020	\$43,500	Contingent

Reporting Schedule

Report Type	Reporting Period	Due Date
A&R/Payment Acknowledgement	N/A	December 21, 2018
Interim Institutional Narrative & Financial Report	January 02, 2019 - September 15, 2019	September 15, 2019
A&R/Payment Acknowledgement	N/A	December 23, 2019
Expenditure Responsibility	January 01, 2019 - December 31, 2019	February 29, 2020
Interim Institutional Narrative & Financial Report	September 16, 2019 - September 15, 2020	September 15, 2020
A&R/Payment Acknowledgement	N/A	December 22, 2020
Expenditure Responsibility	January 01, 2020 - December 31, 2020	February 28, 2021
Final Institutional Narrative and Financial Report	September 16, 2020 - December 31, 2021	December 31, 2021
Expenditure Responsibility	January 01, 2021 - December 31, 2021	February 28, 2022

The current payment covers the cost to be incurred over the corresponding reporting period in the table above. If the funds are maintained in an interest-bearing account, the earned interest should be applied to the approved activities of

the project. Please go to **Tinker Foundation's Grant Portal site** <<https://tinker.fluxx.io>> to view your payment and reporting schedules as shown in the tables above.

Approved Grant Budget

In the Grant Portal site, Tinker Foundation has uploaded a revised version of your 'Approved Grant Budget' in the corresponding 'Institutional Narrative and Financial Report' [*'Reports' -> 'Reports Due' -> 'Institutional Narrative and Financial Report -> 'Report Documents'*]. The 'Approved Grant Budget' is in Tinker's budget template form and you will use this to complete the financial report when due. If you have any questions on this budget, please contact your Program Officer. If your 'Institutional Narrative and Financial Report' is ready before the due date, you may submit it prior to the date noted.

Accounting and Reporting Agreement

For the requirements of the grant, we will need a signed copy of the 'Accounting and Reporting Agreement'. The requirements detailed therein are mandated not only by the Foundation, but also by the United States Internal Revenue Service. Accountability necessitates rigorous adherence to these standards.

In the Grant Portal site, Tinker Foundation has uploaded the 'Accounting and Reporting Agreement' [*'Reports' -> 'Reports Due' -> 'A&R/Payment Acknowledgement' -> 'Report Documents'*]. Please download the Agreement and, after you have read it, please sign to signify your organization's understanding and willingness to comply with the stipulations and upload the signed Agreement in the 'Documents' section.

Payment Confirmation

In the Grant Portal site, please confirm that you have received the payment within the 'A&R/Payment Acknowledgement' record in the Grant Portal site. Once payment is confirmed and the 'Accounting and Reporting Agreement' is signed and uploaded, please submit the 'A&R/Payment Acknowledgement' record.

U.S. Activities or Travel

Please note that grant funds used for activities conducted in the U.S. or to compensate U.S. residents participating in the project may be subject to United States Internal Revenue Service tax withholding requirements. Please instruct U.S. participants to contact their tax advisors before accepting funds to determine any potential tax liabilities. Grant funds covering travel, whether by U.S. citizens or by non-citizens traveling to the U.S., are excluded from any withholding provisions.

If you have questions, please contact Angelina Pienczykowski at apienczykowski@tinker.org.

Please accept our best wishes for every success in this endeavor.

Sincerely,



Caroline Kronley
President